

Module Description

Module name:	Indonesian Language
Module level, if applicable	Bachelor
Code, if applicable	009U0032
Subtitle, if applicable	-
Courses, if applicable	Indonesian Language
Semester(s) in which the module is taught	1
Person responsible for the module	UPT MKU
Lecturer	UPT MKU
Language	Bahasa Indonesia
Relation to curriculum	This course is National Mandatory Course in the 1st semester
Type of teaching, contact hours	Teaching methods used in this course are: ▪ Lecture (i.e., lecture, Problem Based Learning (PBL) and Reflective Study); ▪ structured assignments (i.e., paper)
Workload	26,67 hours per semester for Learning and Teaching, 32 hours per semester for Self Study, and 32 hours per semester for Structured Works.
Credit points	2 credit points (equivalent with 3.4 ECTS)
Requirements according to the examination regulations	Attendance policy: Absences greater 20% of the material aren't not eligible for final test.
Recommended prerequisites	N/A
Module objectives/intended learning outcomes	After completing the course: CLO 1. Students will be able to use Indonesian language in a correct form (to support ILO 1, PI 2/3); CLO 2. Students will be able to do scientific search (to support ILO 1, PI 2/3); CLO 3. Students will be able to use the correct method of scientific writing search (to support ILO 1, PI 2/3); CLO 4. Students will be able to use the method of making a resume using Indonesian language in a correct form (to support ILO 1, PI 2/3).

	The following table is mapping of the ILO and CLO in this course: <table><tr><td></td><td>ILO 1</td></tr><tr><td>CLO 1</td><td>x</td></tr><tr><td>CLO 2</td><td>x</td></tr><tr><td>CLO 3</td><td>x</td></tr><tr><td>CLO 4</td><td>x</td></tr></table>		ILO 1	CLO 1	x	CLO 2	x	CLO 3	x	CLO 4	x																				
	ILO 1																														
CLO 1	x																														
CLO 2	x																														
CLO 3	x																														
CLO 4	x																														
Content	Students will learn about 1. Writing Process, 2. Writing Element, And 3. Summary Process																														
Study and examination requirements and forms of examination	Study and examination requirements: students must attend 15 minutes before the class starts, switch off all electronic devices, inform the lecturer if they will not attend the class due to sickness, etc, submit all class assignments before the deadline, and attend the exam to get final grade. This course will be graded as follows: 1. Assignment(20%) 2. Presentation (20%) 3. Quiz (20%) 4. Midterm Exam (20%) 5. Final Exam (20%) For of examination: Written exam: Essay <table><tr><th>Percentage of Achievement</th><th>Grade</th><th>Conversion Value</th></tr><tr><td>85 – 100</td><td>A</td><td>4.00</td></tr><tr><td>80 - <85</td><td>A-</td><td>3.75</td></tr><tr><td>75 - < 80</td><td>B+</td><td>3.5</td></tr><tr><td>70 - < 75</td><td>B</td><td>3.0</td></tr><tr><td>60 - < 70</td><td>B-</td><td>2.75</td></tr><tr><td>55 - < 60</td><td>C+</td><td>2.5</td></tr><tr><td>50 - < 55</td><td>C</td><td>2.00</td></tr><tr><td>45 - < 50</td><td>D</td><td>1.00</td></tr><tr><td>0-< 45</td><td>E</td><td>0</td></tr></table>	Percentage of Achievement	Grade	Conversion Value	85 – 100	A	4.00	80 - <85	A-	3.75	75 - < 80	B+	3.5	70 - < 75	B	3.0	60 - < 70	B-	2.75	55 - < 60	C+	2.5	50 - < 55	C	2.00	45 - < 50	D	1.00	0-< 45	E	0
Percentage of Achievement	Grade	Conversion Value																													
85 – 100	A	4.00																													
80 - <85	A-	3.75																													
75 - < 80	B+	3.5																													
70 - < 75	B	3.0																													
60 - < 70	B-	2.75																													
55 - < 60	C+	2.5																													
50 - < 55	C	2.00																													
45 - < 50	D	1.00																													
0-< 45	E	0																													
Media employed	SIKOLA, Zoom																														
Reading list	1. Chaer,Abdul. 2006. <i>Tata Bahasa Praktis Bahasa Indonesia</i>. Jakarta:Rineka Cipta. 2. Anggaraini, Asih,dkk.2006. <i>Mengasah Keterampilan Menulis Ilmiah di Perguruan Tinggi</i>. Yogyakarta:Graha Ilmu. 3. Wiyanto, Asul. 2004. <i>Terampil Menerapkan Kaidah Ejaan Bahasa Indonesia</i>. Jakarta. Grasindo. 4. Finoza, Lamuddin.2001. <i>Komposisi Bahasa Indonesia</i>. Jakarta: Diksi Insan Mulia. 5. Sri Nugraheni, Aninditya dan Muhammad Rohmani. 2011. <i>Belajar Bahasa Indonesia: Upaya Terampil Berbicara dan Menulis Karya Ilmiah</i>. Surakarta: Cakra Media.																														

	6. Widjono H. S. 2005. <i>Bahasa Indonesia</i>. Jakarta: PT Grasindo. 7. Alwi, Hasan, dkk. 2000. <i>Tata Bahasa Baku Bahasa Indonesia</i>: Edisi Ketiga. Jakarta: Departemen Pendidikan dan Kebudayaan. 8. Arifin, E. Zainal. 2006. <i>Dasar-dasar Penulisan Karya Ilmiah</i>. Jakarta: PT Grasindo. 9. Arifin, E. Zainal & S. AmranTasai. 2008. <i>Cermat Berbahasa Indonesia: untuk Perguruan Tinggi</i>. Jakarta: Akademika Pressindo. 10. Arifin, Zainal & Farid Hadi. 1993. <i>1001 Kesalahan Berbahasa Indonesia</i>. Jakarta: Akademika Pressindo. 11. Departemen Pendidikan Nasional. 2004. <i>Pedoman Umum Ejaan Bahasa Indonesia yang Disempurnakan dan Pedoman Umum Pembentukan Istilah</i>. Jakarta: Pusat Bahasa. 12. E. Kosasih & Ice Sutari K.Y. 2003. <i>Surat Menyurat & Menulis Surat Dinas dengan Benar</i>. Bandung: CV. Yrama Widya. 13. Hasnun, Anwar. 2004. <i>Pedoman & Petunjuk Praktis Karya Tulis</i>. Yogyakarta: Absolut. 14. Keraf, Gorys. 1997. <i>Komposisi</i>. Flores: Nusa Indah. 15. Masinambow, E.K.M. & Paul Haenan (eds). 2002. <i>Bahasa Indonesia dan Bahasa Daerah</i>. Jakarta: YayasanObor Indonesia. 16. Nugroho, Adi. 1996. <i>Penuntun Teknis Surat Menyurat</i>. Surabaya: Indah.
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